

Beacon Completion Checklist

<input type="checkbox"/>	Beacon Check	Was Beacon paid to do deal?
<input type="checkbox"/>	Tax Money	Check tax amount. If lease - are taxes paid upfront or in lease?
<input type="checkbox"/>	MV Fees	Transferring or new tags? Was correct amount given?
<input type="checkbox"/>	VIN #s	Does VIN appear correct on EVERY piece of paper?
<input type="checkbox"/>	Title Info	Are all signatures present? Are all dates present? Is there a lien holder?
<input type="checkbox"/>	Power of Attorney	Did you include BEACON POA? Do we need dealer POA?
<input type="checkbox"/>	Inspections	Are there any VIN, Safety, or Emissions inspections due on the vehicle?
<input type="checkbox"/>	Signatures	Do signatures match? Are ALL signatures present?
<input type="checkbox"/>	Notary	Are all papers notarized? (Title, Odometer, Lien / Lease Papers . . .)
<input type="checkbox"/>	Lien Holder	Is there a lien holder? Was lien holder placed on title?
<input type="checkbox"/>	Insurance	Is insurance current? Is insurance in customers name? Is it on vehicle purch?
<input type="checkbox"/>	DL	Is DL for correct state? Is it current, for the correct person?
<input type="checkbox"/>	Registration	Is registration card for person registering? Is it current?
<input type="checkbox"/>	Air Bill	Is air bill going back to customer or dealer?

* Please refer to BEACON quote sheet for any specific requests pertaining to deal